

NAVAL SPACE COMMAND

SOP

MISSION OF NAVSPACECOM

1100

MISSION. To command assigned Naval shore activities. To provide direct support to fleet units worldwide as well as other agencies as directed by higher authority. To provide, operate and maintain adequate Naval space resources and personnel; to coordinate Naval requirements for the use of existing space capabilities and resources; to support mission development for current and future space activities. To determine facilities and systems requirements; to determine requirements for inclusion in the planning, programming and budgeting system; to coordinate the execution of approved space programs and to exercise command and support authority over Naval space systems on a Naval service-wide basis in support of national maritime strategy, and to perform such other functions as may be directed by higher authority.

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NAVAL SPACE COMMAND

SOP

MISSION OF NAVSPASUR

1105

MISSION. To maintain a constant surveillance of space and provide satellite data to fulfill Navy and national requirements, and to perform such other functions as may be directed by higher authority.

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NAVAL SPACE COMMAND

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MISSION OF NAVASTROGRU

1110

MISSION. To maintain and operate astronautics systems including spacecraft, ground-based components, and subsystems, so as to fulfill naval and national requirements; and to perform such other functions as may be directed by higher authority.

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NAVAL SPACE COMMAND

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CHAIN OF COMMAND

1115

Naval Space Command is designated a major second echelon management headquarters activity by OPNAVNOTE 5450 (Serial 09B2E3/313893) of 12 Aug 1983. Commander, Naval Space Command (COMNAVSPACECOM) is responsible to the Chief of Naval Operations and has two subordinate commands, Naval Space Surveillance Systems (NAVSPASUR) and Navy Astronautics Group (NAVASTROGRU). Figure 1115-1 depicts the chain of command. COMNAVSPACECOM coordinates directly with the FLTCINCS to provide space related direct support to fleet units. The areas of direct support include communications, navigation, and surveillance. COMNAVSPACECOM is the operational manager of satellite communications systems which is implemented through Naval Telecommunications Command (NAVTELCOM), the Navy's communications manager, by the Naval Communications Area Master Stations (NAVCAMS) which receive operational direction from the FLTCINC's. COMNAVSPACECOM has command authority of NAVASTROGRU which operates the Navy Navigation Satellite System (TRANSIT). Director, Strategic Systems Program is assigned additional duty to COMNAVSPACECOM for the life cycle management of TRANSIT. COMNAVSPACECOM also has command authority over NAVSPASUR and exercises operational control over NAVSPASUR for space surveillance operations in support of fleet operations worldwide. Additionally, NAVSPASUR is under the operational control of Commander in Chief, North American Aerospace Defense Command (NORAD) for space surveillance operations as part of the nation's Space Detection and Tracking System (SPADATS) and is the Alternate NORAD Space Surveillance Center (ANSSC) designed to provide a back-up space surveillance network command, control, and computational capability external to NORAD's Cheyenne Mountain Complex.

COMMAND RELATIONSHIPS

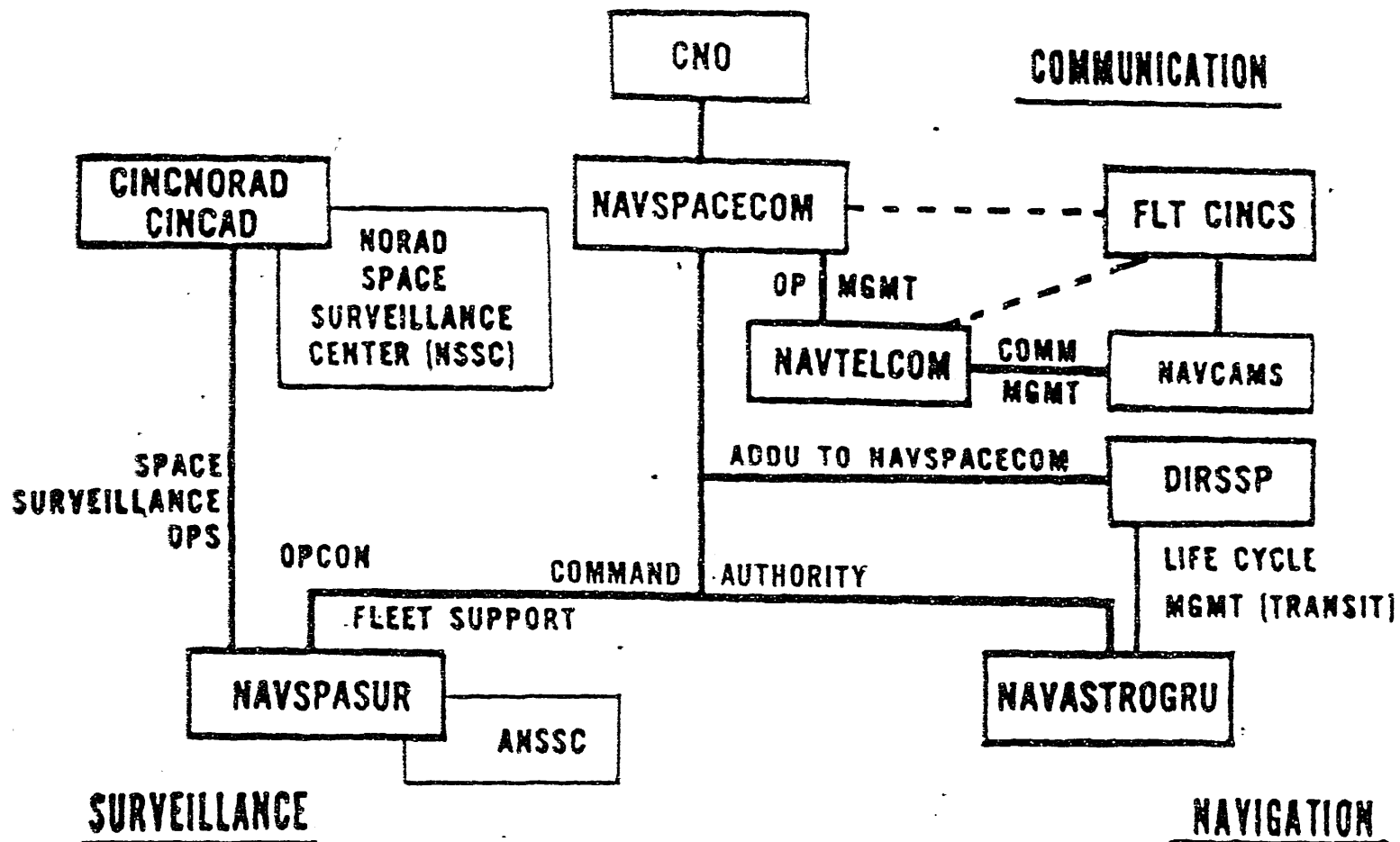


FIGURE 1115-1

NAVAL SPACE COMMAND

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ORGANIZATION

1200

The Headquarters organization of the Naval Space Command, as approved by the Commander, is shown in Figure 1200-1. It is based on approved staffing as reflected in our manpower allowance and it denotes responsibilities within the internal organization necessary to support mission accomplishment.

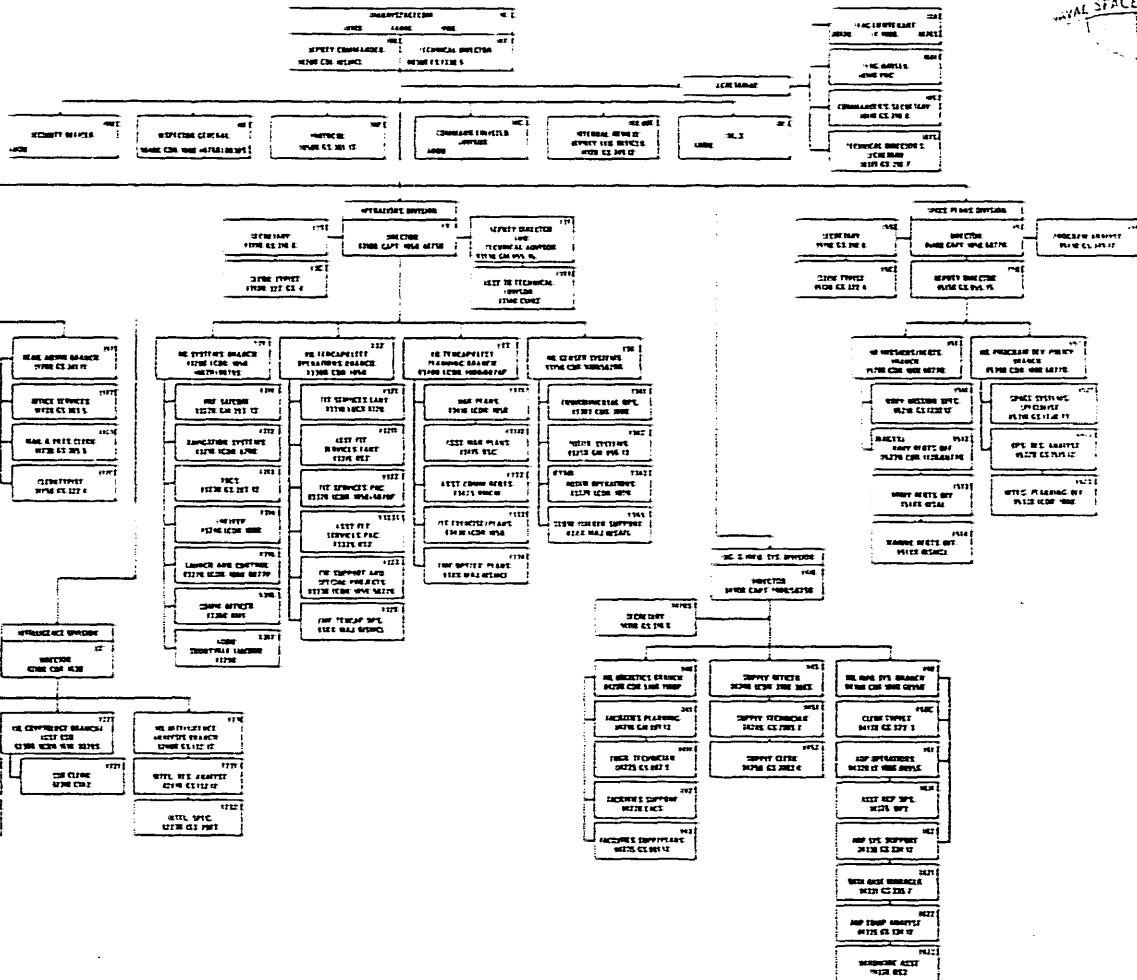
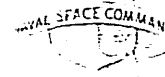
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1 OCTOBER 1986

NAVAL SPACE COMMAND STAFF ORGANIZATION

APPROVED

COMMANDER
NAVAL SPACE COMMAND



MANPOWER AUTHORIZATION:			
OFFICER USN	34	OTHER	
ENLISTED USN	12	USMC	6
CIVILIAN	47	USA	1
TOTAL	93	USAF	1
		TOTAL	3

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FUNCTIONAL RESPONSIBILITIES

1205

a. GENERAL. Functional responsibilities of the organization shown in Figure 1200-1 are contained in subparagraph b. through h.

b. COMMAND STAFF.

(1) DEPUTY COMMANDER. Acts as executive advisor and Deputy to the Commander with principal responsibility for day-to-day administration; acts for the Commander in his absence.

R

(2) TECHNICAL DIRECTOR. Acts as executive advisor and assistant to the Commander for the planning, conduct and coordination of research and development efforts for the advancement of Navy space programs; and exercises line authority over subordinate components to provide leadership in integration of program and policy issues.

(3) PROTOCOL OFFICER. Acts as protocol advisor for the headquarters and subordinate activities. Additionally, represents the Command in internal and community affairs, prepares speeches, and clears for release or higher review all NAVSPACECOM unclassified technical information prior to public release.

R

(4) INSPECTOR GENERAL. Responsible to the Commander for conducting inspections and investigations as directed of Headquarters and subordinate activities, ensuring that resources are properly administered and utilized and that Naval Inspector General Special Interest Items have been addressed by all levels of command. Also manages the command's Internal Control Program (ICP).

R

(5) DEPUTY EQUAL EMPLOYMENT OPPORTUNITY OFFICER. Acts as program manager and principal advisor to the Commander on the Equal Employment Opportunity Program, including Federal Women's Program (FWP), Hispanic Employment Program (HEP), Upward Mobility Program (UMP), Handicapped/Disabled Veterans Program (H/DVP), Federal Equal Opportunity Recruitment Program (FEORP), and the discrimination complaint processing system (see NAVSPACECOMINST 12720.1).

R

(6) COMMAND MASTER CHIEF. Principal advisor to the Commander on matters pertaining to the welfare, job satisfaction, morale, utilization, and training of enlisted personnel. Also, responsible for policy development to ensure adequate

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understanding and incorporation of basic leadership principles. Within Headquarters, advises enlisted personnel as career counselor.

7. SECRETARIAT.

a) FLAG LIEUTENANT. Military aide to the Commander with principal responsibility for arranging appropriate honors, ceremonies and courtesies, and administering both official and social calendars.

b) FLAG WRITER. Administrative Aide to the Commander with major duties encompassing preparation of all Flag correspondence and coordination of enlisted personnel evaluations and officer fitness reports.

c) COMMANDER'S SECRETARY. Acts as personal civilian secretary and receptionist for the Commander.

d) TECHNICAL DIRECTOR'S SECRETARY. Acts as personal civilian secretary to the Technical Director.

c. MANAGEMENT SUPPORT DIVISION.

(1) Develop, review, and appraise programs and budgets for current and FYDP space resources requirements to support NAVSPACECOM activities.

(2) Coordinate and direct administrative matters within the Headquarters and subordinate echelon three commands.

(3) Develop personnel management programs to provide adequate numbers of space qualified personnel through education and training.

(4) Maintain the capability to perform NAVSPACECOM internal reviews.

(5) Manage Command's Commercial Activities (CA) and Efficiency Review (ER) Programs.

(6) Provide administrative support services for the Headquarters staff.

d. INTELLIGENCE DIVISION.

(1) Provide space intelligence support and expertise to the headquarters staff, assigned activities and others, as directed.

(2) Provide rapid accessibility to the foreign space order of battle and maintain first-hand, in-depth knowledge of foreign space systems' functions and capabilities.

(3) Provide indications and warnings support to the Commander and the Operations Division of foreign threats arrayed against the naval space segment, the ground segment, and satellite systems' uplinks/downlinks. R

(4) Provide long term threat assessments and intelligence support, data, and assistance as required to the Operations and Space Plans Divisions. R

(5) Monitor fleet and intelligence requirements and, through coordination with fleet commanders and external intelligence organizations, assess adequacy and effectiveness of space intelligence in meeting those requirements.

(6) Provide to the headquarters staff and assigned activities training and education on the foreign space threat environment.

(7) Provide Special Intelligence (SI) communications support (including Communications Security and cryptologic services) to NAVSPACECOM.

(8) Perform Special Security Officer (SSO) functions and provide Sensitive Compartmented Information (SCI) administrative support to NAVSPACECOM and subordinate commands.

(9) Maintain custody of Naval Space short course visual aids. Ensure updates are coordinated and accomplished as required. A

e. OPERATIONS DIVISION.

(1) Provide responsive and effective space support to Naval forces in peace, crisis, or war.

(2) Coordinate directly with the Fleet Commanders in Chief on operational space matters, including Tactical Exploitation of National Capabilities (TENCAP).

(3) Coordinate with DCA and COMNAVTELCOM on Navy satellite communications requirements and act as the principal point of contact for DCA to ensure the maximum satisfaction of Navy satellite communications needs.

(4) Provide operational and technical planning assistance to the fleet units. A

(5) Coordinate with FLEET CINCs to incorporate space planning in general war plans. Develop NAVSPACECOM war plans to provide optimum space support to forces at sea during times of peace, crisis and war. A

6) Provide fleet exercise planning assistance to forces afloat from exercise definition through tactical execution.

(7) Act as Operational Manager for all space systems for which the DON is Executive Agent, and coordinate with the U.S. Air Force and other Defense and national agencies on space matters.

(8) Provide the command and control necessary to operate and maintain naval space systems assigned to NAVSPACECOM.

(9) Coordinate and direct operational matters within the Command and assigned activities.

(10) Conduct operational education and training (including TENCAP) and Space Short Course, as coordinated with Fleet CINC's.

f. LOGISTICS DIVISION.

R

(1) Identify and forward facilities and systems requirements.

(2) Develop plans, programs and budgets for facilities and systems to support Naval space operations and activities.

(3) Ensure the adequacy and availability of NAVSPACECOM facilities.

(4) Provide plant property management for NAVSPACECOM Headquarters.

(5) Manage the vehicle program for the Headquarters.

(6) Provide contract and major acquisition support for NAVSPACECOM.

(7) Develop and supervise the implementation of NAVSPACECOM Integrated Logistics Support Plans.

(8) Provide supply support including transportation of material.

g. SPACE PLANS DIVISION.

(1) Translate validated Navy, Marine Corps, Defense, National, and Allied space requirements into plans.

R

R

2) Support naval mission development for space activities. R

3) Propose resource allocations for inclusion in PPBS.

(4) Prepare plans required to develop necessary devices, equipment or subsystems to meet the requirements of the Naval space programs. R

(5) Coordinate with the Fleet Commanders-in-Chief and Type Commanders to assist in the development of fleet requirements. R

(6) Coordinate and develop plans for submission to CNO for supporting space capabilities required by specialized naval activities and weapons systems. R

(7) Maintain liaison with appropriate elements of the Office of the Chief of Naval Operations, Systems Commands, and other organizations which are concerned with planning, programming, and employment of resources for naval space. R

h. INFORMATION SYSTEMS DIVISION A

(1) Provide resource management, operation and life cycle support of headquarters information and office automation systems. A

(2) Provide system support in such areas as: equipment analysis and selection; data communications; data base management; software analysis, development or selection; site, installation and TEMPEST planning for electronic installations; maintenance; user technical training; ADP security; configuration management and documentation. A

(3) Review, validate and submit all information system requirements, acquisition and life cycle management (LCM) documentation, ADP security plans and activity accreditation schedules for headquarters and subordinate commands. A

(4) Develop plans, programs and budgets. Propose resource allocations for current and future information systems to support NAVSPACECOM. A

(5) Coordinate directly with OPNAV, NAVDAC, COMNAVTELCOM, COMSPAWARSSYSCOM, USCINCSpace, AFSPACECOM and subordinate commands on information systems matters. A

(6) Provide command support for systems engineering, interface, standardization and interoperability of information systems. A

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